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# Provider Access Policy Statement

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## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

As a school, we believe that young people should be free to choose the course that best reflects their aspirations, and we will do all that we can to ensure that they access the right information at an appropriate time.

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

### **3. Student entitlement**

All students in years 8 to 13 at Bournemouth School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

### **4. Management of provider access requests**

#### **4.1 Procedure**

A provider wishing to request access should contact Mr Tim Riddles, Careers Leader

Telephone: 01202 512609

Email: [careers@bournemouth-school.org](mailto:careers@bournemouth-school.org)

#### **4.2 Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. These include a Careers Fair in the autumn term, assemblies, and events as part of our Activities Week in the summer term.

Please speak to our Mr Riddles to identify the most suitable opportunity for you.

#### **4.3 Granting and refusing access**

We will always try to offer other education and training providers the opportunity to speak to students and their parents/carers, subject to:

- the constraints of the school calendar and the appropriateness of the timing of the proposed visit;
- the availability of facilities and staffing;
- there being no financial detriment to the school in facilitating the proposed visit;
- the views expressed being balanced, objective and evidence-based.

#### **4.4 Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors, and for the supervision of visitors during their time in school.

Education and training providers will be expected to adhere to this policy.

#### **4.5 Premises and facilities**

Providers will be able to access a range of facilities, from the main hall to a small conference room. Most rooms are equipped to enable PowerPoint (or similar) presentations to be given. Providers should clarify their needs when arranging to come into school, and we will do our utmost to accommodate them. Providers may leave prospectuses and other appropriate material for students.

#### **5. Links to other policies**

This policy links to a number of other school policies and documents, including:

- *Safeguarding/child protection policy*
- *Careers guidance policy*
- *Curriculum statement*

#### **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by Mr J Anderson, Deputy Headteacher.

This policy statement will be reviewed by the Careers Leader annually.