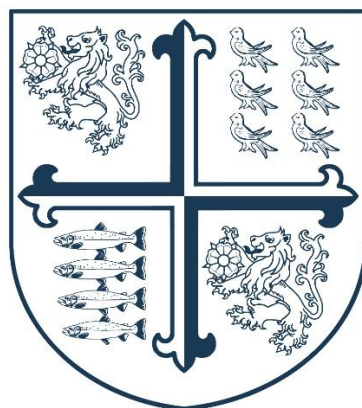


Bournemouth School



Information for Applicants

Visiting Music Teacher (Maternity Cover)

Bournemouth School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to an enhanced DBS disclosure.

✓ Hard Work

✓ Discipline

✓ Smart Appearance

✓ Respect



June 2026

Dear Applicant

Visiting Music Teacher – Maternity Cover

Bournemouth School has a thriving music department, with regular concerts for both soloists and ensembles for a wide variety of musical genres.

We are looking for a dynamic and enthusiastic peripatetic music teacher to deliver 1:1 and small group lessons to pupils from ages 11 - 18 years, and from beginner to post-grade 8 standard in the following instrument:

- Brass

This is a fixed term appointment for maternity leave cover which is anticipated to start from w/c 2 November 2026 (**subject to all relevant clearances**) for a period of up to one year, or the earlier return to duty of the substantive postholder.

Visiting music teachers are employed on a casual basis, with the numbers of hours for which they are engaged determined by demand, and varying according to the School's requirements (the school will not offer a contract of employment and is unable to offer any guaranteed hours of work). Remuneration is at the gross rate of £37.53 per hour inclusive of holiday pay entitlement.

The application form can be found on our website under Vacancies (CVs are not accepted).

Please find enclosed:

- Job Description
- Map of Area

I hope that you will find these helpful in deciding whether this is the job for you and for preparing your application. We also invite you to look at our school website (www.bournemouth-school.org).

The closing date for applications is **9.00 am on Wednesday 1 July 2026**. Your completed application form should be emailed to recruitment@bournemouth-school.org. *Please note: we may interview and appoint a suitably qualified applicant before this date.*

For further details about this opportunity, please contact our Director of Music, Mrs Clare Whitehead (cwhitehead@bournemouth-school.org).

Bournemouth School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to receipt of acceptable references, a satisfactory DBS Enhanced Disclosure and medical clearance.

I look forward to receiving your application.

Yours sincerely

Dr Dorian P Lewis
Headmaster





Expectations of Visiting Instrumental Teachers at Bournemouth School

All adults at Bournemouth School have high expectations of our students and are committed to ensuring that they can achieve their full educational potential. We always:

- ✓ put the well-being, development and progress of our students first
- ✓ take responsibility for maintaining the quality of their provision
- ✓ help our students to become confident and successful learners
- ✓ demonstrate respect for diversity and promote equality
- ✓ strive to establish productive partnerships with parents and carers
- ✓ work as part of a whole-school team
- ✓ co-operate with other professional colleagues
- ✓ demonstrate honesty and integrity to uphold public trust and confidence in the school and its staff

All teachers make the education of their students their first concern, and are accountable for achieving the highest possible standards in work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up-to-date and are self-critical; forge positive professional relationships; and work with parents in the best interests of their students.

Job Purpose

To deliver one to one instrumental lessons in accordance with the school's policies under the direction of the Director of Music

Professional Knowledge

- Have a secure knowledge of the relevant instrument(s), foster and maintain students' interest in their playing.
- Demonstrate a critical understanding of developments in music education

Areas of Responsibility and Key Tasks

Safeguarding & Equality of Opportunity

- Take all reasonable steps to ensure the safety and well-being of children and young people under their supervision and help create a fair and inclusive school environment by taking steps to improve the well-being, development and progress of those with special needs, or whose circumstances place them at risk of exclusion or under-achievement
- Know and follow the current legal requirements, national policies and guidance, and school procedures for the safeguarding and promotion of the well-being of children and young people
- Understand the roles of colleagues such as those having specific responsibilities for learners with special educational needs, disabilities and other individual learning needs, and the contributions they can make to the learning, development and well-being of children and young people
- Know when to draw on the expertise of colleagues, such as those with responsibility for the safeguarding of children and young people and special educational needs and disabilities, and to refer to sources of information, advice and support from external agencies)
- Act appropriately towards all children and young people, parents, carers and colleagues, whatever their socio-economic background, age, gender, sexual orientation, disability, race, religion or belief
- Take responsibility for understanding and complying with school policies relating to equality of opportunity, inclusion, access and bullying
- Address unlawful discrimination, bullying, and stereotyping no matter who is the victim or the perpetrator, using appropriate channels to raise concerns about the practice of other teachers or professionals if this has a negative impact on learning or progress or risks harming children and young people
- Help children and young people to understand different views, perspectives, and experiences and develop positive relationships both within school and in the local community.

Planning and Teaching

Deliver one to one instrumental lessons of 20 minutes per student per week, according to the published timetable

- Demonstrate consistently the positive attitudes, values and behaviour which are expected of students
- Know when and how to differentiate appropriately, using approaches which enable students to be taught effectively
- Have a secure understanding of how a range of factors can inhibit students' ability to learn, and how best to overcome these
- Demonstrate an awareness of the physical, social and intellectual development of children, and know how to adapt teaching to support students' education at different stages of development
- Have a clear understanding of the needs of all students, including those with special educational needs; those of high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them

Assessing, Monitoring and Giving Feedback

- Know the assessment requirements and arrangements for grade examinations, and GCSE and A Level music performing examinations as appropriate.
- Give verbal feedback in lessons and through the use of practice notebooks.
- Complete annual reports to parents using the school proforma.

Promoting Good Progress and Outcomes by Students

- Be accountable for students' attainment, progress and outcomes
- Plan teaching to build on students' capabilities and prior knowledge

Notes

Every effort has been made to explain the main expectations, duties and responsibilities of all members of teaching staff at Bournemouth School. All school employees are expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in their job description. Some teaching staff will have additional responsibilities, for which they may receive additional remuneration. The associated additional duties and responsibilities will be detailed in a supplementary job description; the expectations detailed in this document will continue to apply.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date shown below, but following consultation, may be changed to reflect or anticipate changes in expectations, duties and responsibilities locally or nationally. This job description will be reviewed annually.

Dr Dorian P Lewis
Headmaster

April 2025

LOCATION MAP

Bournemouth School • East Way • Bournemouth • BH8 9PY • 01202 512609

